

**OFFICE OF THE
STATE NODAL OFFICER (ROOFTOP SOLAR)
DEPARTMENT OF POWER, GOVT. OF ARUNACHAL PRAEDSH
SLDC BUILDING, NEAR 132/33KV SUB-STATION, CHIMPU,
ITANAGAR-791113**

NO. DOP/NO/RTS/2023-24/

dtd

June 2024

**Invitation
for
Registration of Vendors under PM Surya Ghar: Muft Bijli Yojana in the State of
Arunachal Pradesh**

The State Nodal Officer (Rooftop Solar), Department of Power, Government of Arunachal Pradesh, on behalf of the governor of Arunachal Pradesh invites applications from the eligible vendors for registration under PM Surya Ghar Muft Bijli Yojana for Supply, Installation, Testing & Commissioning of Grid connected Rooftop Solar Photovoltaic Systems in Residential premises including five years comprehensive maintenance in the State of Arunachal Pradesh under PM Surya Ghar: Muft Bijli Yojana. The registration is open to all eligible vendors and registration shall be done on first come first serve basis. The invitation is **open till 30 days from the date of publication of this invitation in the newspaper.**

1. **Scope of Work:** Supply, Installation, Testing & Commissioning of Grid connected Rooftop Solar Photovoltaic Systems in Residential premises including five years comprehensive maintenance in the State of Arunachal Pradesh under PM Surya Ghar: Muft Bijli Yojana.
2. **Time and place of submission of Application:**
The vendor may submit their application along with requisite document to the office of the State Nodal Officer (Rooftop Solar), Department of Power, Govt. of Arunachal Pradesh, State Load Dispatch Building, Near 132/33 KV Sub-Station, Chimpu, ITANAGAR-791113 on all working days excepting Saturday and Holidays from 10.00 Hrs. to 17.30 Hrs.
3. **Eligibility Criteria:**
 - i. The firm will install rooftop solar plants fulfilling minimum technical standards and specifications issued by the MNRE. **"Domestic Content Requirement" (DCR) of solar cell and module is mandatory as per guidelines of MNRE and for admissibility of Central Financial Assistance (CFA) to the applicants.**

(Note: Rejection of CFA to consumer due to installations of SPV systems not conforming MNRE requirement shall be sole responsibility of the vendor)
 - ii. The firm has sufficient (at least 3) technical manpower trained in the skills required to execute the work of installation of rooftop solar plants and the firm should have experience of installation of at least 10 kW SPV plant (Cumulative). Supportive documents to be submitted.
 - iii. The vendor shall submit Format of Declaration (Annexure-1) attached hereto duly filled & signed with company seal on every page of the document.
4. **Vendor Registration application Process:**
 - i. The vendors willing to execute the projects in the State of Arunachal Pradesh through National Portal can get registered with the Department of Power by submitting an application along with a declaration as per **Annexure-1** (Also available at www.pmsuryaghar.gov.in, Vendor profile as in **Annexure-2** and depositing a Performance Bank Guarantee of Rs 2.50,000/- valid for at least 5 years as per **Annexure 3**.

- ii. Vendors can submit the application in their official letterhead appropriately signed and sealed at the office of the State Nodal Officer (Solar Rooftop) Department of Power in the address stated above. Their names will be included in the list of Registered vendors within a period of 1 month from the date of successful submission of the application. Empanelment list will be updated monthly.
 - iii. The Department of Power will upload the details of the registered vendors on the National Portal and the vendors will receive a registration mail. The vendors can login to the National Portal with PAN number and Mobile number and enter the product rates and contact details. The details entered by the vendor will be visible to the consumer submitting application to the concerned Department of Power for rooftop solar.
5. **Process of Registration:** After obtaining the applications within every 15th day of month, Department of Power, Government of Arunachal Pradesh will verify the submitted documents for qualification and will ask the qualified agencies to submit the necessary Performance Bank Guarantee (PBG). After getting PBG from the agencies, list of empanelment of vendor will be uploaded in portal.
 6. Department of Power, Government of Arunachal Pradesh reserves the right to accept or reject any or all applications at its discretion without assigning any reason whatsoever and does not bind itself to accept the application.
 7. **Performance Bank Guarantee (PBG):** The qualified vendors have to submit a performance BG of Rs 2.5 lakhs valid for five years to The Executive Engineer (E), IT Division, Department of Power, Itanagar-791113. Format of PBG is enclosed (Annexure-3). Security money, pledge to the department of Power in any form, so retained shall not bear any interest whatsoever.
8. **Contact Persons:**
 - i. The Executive Engineer (E),
IT Division, Department of Power
Government of Arunachal Pradesh (Mob 9862110774, 8787788989)
email: ee_ITD@arpdop.gov.com
 - ii. State Nodal Officer (Rooftop Solar)
Email: nodal.officer.arprts@gmail.com

Enclose

1. Format of Declaration (Annexure-1)
2. Vendor Profile (Annexure-2)
3. PBG Format (Annexure-3)

Nangkong Perme
State Nodal Officer (RTS)
Department of Power,
Government of Arunachal Pradesh

FORMAT FOR DECLARATION FROM VENDOR

1. Name of the Firm
2. Legal status of the Firm (Lid/Pvt/Proprietary/LLP)
3. GSTIN number of the Firm
4. PAN number of the Firm
5. Provident Fund number of the Firm
6. The firm has sufficient (at least 3) technical manpower trained in the skills required to execute the work of installation of rooftop solar plants and the firm should have experience of at least 10 kWp SPV plant (Cumulative). Supportive documents are to be submitted.
7. The firm fulfills all statutory requirements, for example those relating to electrical safety, to install rooftop solar plants
8. The firm will install rooftop solar plants fulfilling minimum technical standards and specifications issued by the MNRE
9. The firm will provide comprehensive maintenance of the rooftop solar plant installed by the firm for at least 5 years
10. The firm will provide all necessary information related to installation of rooftop solar plants and Do's & Don'ts to the beneficiary
11. The firm will also provide name, contact number and e-mail of the person where the beneficiary can register a complaint related to rooftop solar plants installed by the firm The details will also be made available to the state authorities and MNRE
12. In case of any discrepancy in terms of quality and services provided by the firm, the concerned distribution company/electricity dept can blacklist the firm and encash the performance Bank Guarantee, apart from taking other legal actions.
13. The signatory of this declaration authorized by the firm and the firm will abide by all the conditions mentioned above. In case of any misinformation or concealment of facts, appropriate legal action may be taken against the firm by the affected parties.
14. Along with this declaration, the firm is submitting a performance bank guarantee of Rs2.5 lakhs valid for 5 years
15. The firm is willing to work in urban/rural areas of : _____ (Name of the districts)
16. Law of Jurisdiction of Itanagar Capital Complex Court

Authorized Signatory
Name:
Designation
Name of the firm

VENDOR PROFILE

1. Name of Vendor:
2. Name of Discom:
3. Name of State:
4. Contact Details:
 - a. For Discom:
Name:
Email:
Mobile No:
 - b) For Beneficiaries:
Name:
Email:
Mobile No:
5. Postal Address:
6. Website/ URL
7. About (self-description of the vendor in 200 words):
8. Inverter Brands to be used for installation:
9. Solar Panel Boards to be used for installation:
10. Details of other accessories used for the installation:
11. Coloured Brochure of the products:
12. Any certification received from agency / govt. body (copy to be enclosed):
13. Picture of Vendor's Logo:
14. Pictures of vendor's site with title (Atleast 5 Photographs):
15. Any vendor wishing to work only in few districts may mention their preferred districts of their operation:'

PERFORMANCE BANK GUARANTEE

(To be on non-judicial stamp paper of appropriate value as per Stamp Act as extended to State of Arunachal Pradesh and notarised)

(To be issued from SFMS enabled Bank)

Ref:

Bank Guarantee No:

Date:...../.....

To,

The Executive Engineer (Elect)
IT Division, Department of Power
Government of Arunachal Pradesh
Itanagar-791111

1. In consideration of the **(name and address of the Applicant /vendor)** (herein after referred to as 'Vendor for Roof top Solar Installation') submitting the response to the Order issued by Ministry of New and Renewable Energy (MNRE), Govt. of India dated 16th March 2024 inter alia for installation of grid connected rooftop solar plant at residential building under PMSuryaghar Muft Bijili Yojana launched on 13th Feb 2024, as per terms & conditions, specifications, standards specified issued from Ministry and as required by the **Department of Power, Government of Arunachal Pradesh** (herein after referred to as **DoP AP**) according to the guidelines issued by the MNRE and considering such response of **(.....name of the Applicant /vendor..)**, the **(... Name & address of Bank.....)** hereby agrees unequivocally, irrevocably and unconditionally to pay to **The Executive Engineer (E), IT Division, Department of Power, Government of Arunachal Pradesh, Itanagar-791111** forthwith on demand in writing from **him/her or the DoP AP or any Officer authorized by it in this behalf**, any amount up to and not exceeding **Rs. 2,50,000/- (Rs. Two Lakh Fifty Thousand only)** on behalf of **(M/s. name of the Applicant/Vendor...)**
2. This guarantee shall be valid and binding on this Bank up **Five (05) Years** from date of issuance of the BG and shall not be terminated by notice or any change in the constitution of the Bank or the term of contract or by any other reasons whatsoever and our liability hereunder shall not be impaired or discharged by any extension of time or variations or alternations made, given, or agreed with or without our knowledge or consent, by or between parties to the respective agreement.
3. Our liability under this Guarantee is restricted to Rs. 2,50,000/- (Rs Two lakh Fifty Thousand only)
4. Our Guarantee shall remain in force until **(..... Insert the Exact Date, completion on 5 Years counting from date of signing of BG....)** and **The Executive Engineer (E), IT Division, Itanagar, or any other authorised by the Department of Power, Arunachal Pradesh, Itanagar**, shall be entitled to invoke this Guarantee till **(..... Insert the Exact date, completing on 5 years counting from Date of signing of BC**)
5. The Guarantor Bank hereby agrees and acknowledges that **The Executive Engineer (E), IT Division, Itanagar, or any other authorised by the Department of Power, Arunachal Pradesh, Itanagar**, shall have a right to invoke this BANK GUARANTEE in part or in full, as it may deem fit.
6. The Guarantor Bank hereby expressly agrees that it shall not require any proof in addition to the written demand by **The Executive Engineer (E), IT Division, Itanagar, or any other authorised by the Department of Power, Arunachal Pradesh, Itanagar**, made in any format, raised at the above-mentioned address of the Guarantor Bank, in order to make the said payment to **The Executive Engineer (E), IT Division, Itanagar, Department of Power, Arunachal Pradesh, Itanagar**.
7. The Guarantor Bank shall make payment hereunder in first demand without restriction or conditions and notwithstanding any objection by **(... M/sname of the Applicant / Vendor.....)**

and /or any other person. The Guarantor Bank shall not require **The Executive Engineer (E), IT Division, Itanagar, or any other authorised by the Department of Power, Arunachal Pradesh, Itanagar**, to justify the invocation of this BANK GUARANTEE, nor shall the Guarantor Bank have any recourse against The Executive Engineer (E), IT Division, Itanagar, or any other authority authorised by the Department of Power, Arunachal Pradesh, Itanagar.

8. This BANK GUARANTEE shall be interpreted in accordance with the laws of India and the courts at **Itanagar Capital Complex** shall have exclusive jurisdiction. The Guarantor Bank represents that this BANK GUARANTEE has been established in such form and with such content that it is fully enforceable in accordance with its terms as against the Guarantor Bank in the manner provided herein.
9. This Bank Guarantee shall not be affected in any manner by reason of merger, amalgamation, restructuring or any other change in the constitution of the Guarantor Bank.
10. This BANK GUARANTEE shall be a primary obligation of the Guarantor Bank and accordingly The Executive Engineer (E), IT Division, Itanagar, or any other authorised by the Department of Power, Arunachal Pradesh, Itanagar, shall not be obliged before enforcing this BANK GUARANTEE to take any action in any court or arbitral proceedings against the Vendor or to enforce any security held by The Executive Engineer (E), IT Division, Itanagar, or any other authorised by the Department of Power, Arunachal Pradesh, Itanagar, or to exercise, levy or enforce any distress, diligence or other process against the Vendor.
11. Notwithstanding anything contained hereinabove, our liability under this Guarantee is restricted to **Rs. 2, 50,000/- (Rs. Two Lakh Fifty Thousand only)** and it shall remain in force until [.....Insert the Exact Date, completing on 5 Years counting from Date of signing of BG.....] with an **additional claim period of thirty (30) days thereafter**. We are liable to pay the guaranteed amount or any part thereof under this Bank Guarantee only if The Executive Engineer (E), IT Division, Itanagar, or any other authorised by the Department of Power, Arunachal Pradesh, Itanagar, serves upon us a written claim or demand.

Signature _____
Name _____
For
[Insert Name of the Bank]
Banker's Stamp and Full Address.
Dated this ____ day of ____ 20____
(Bank Contact Details & E Mail ID is to be provided)

Witness:

.....
Signature
Name
Address

.....
Signature
Name
Address

Note: - Receiver details

Name: The Executive Engineer (E), IT Division,
Department of Power, Itanagar

Bank:

A/c No:

IFSC No.

This **BANK GUARANTEE shall be interpreted in accordance with the laws of India and the courts at Itanagar Capital Complex** shall have exclusive jurisdiction. The Guarantor Bank represents that this Bank GUARANTEE has been established in such form and with such content that it is fully

enforceable in accordance with its terms as against the Guarantor Bank in the manner provided herein.

This BANK GUARANTEE shall not be affected in any manner by reason of merger, amalgamation, restructuring or any other changes in the constitution of the Guarantor Bank.

The BANK GUARANTEE shall be a primary obligation of the Guarantor Bank and accordingly The **Department of Power, Government of Arunachal Pradesh** shall not be obliged before enforcing this BANK GUARANTEE to take any action or any court or arbitral proceedings against the Bidder, to make any claim against or any demand on the Bidder or to give any notice to the Bidder or to enforce any security held by **Department of Power, Government of Arunachal Pradesh** or to exercise levy or enforce any distress, diligence or other process against the Bidder.

Notwithstanding anything contained hereinabove, our liability under this Guarantee is restricted to **Rs. 2,50,000/- (Rupees Two Lakh Fifty Thousand only)** and it shall remain in force until **[Insert the Exact Date, completing on 5 Years counting from Date of signing of BG]** with an addition claim period of ninety (90) days thereafter. We are liable to pay the guaranteed amount or any part thereof under this Bank Guarantee only if **The Executive Engineer (E), IT Division, Itanagar or any other authority authorized by the Department of Power, Government of Arunachal Pradesh** serves upon us a written claim or demand.

Signature _____

Name _____

For

[Insert Name of the Bank]

Banker's Stamp and Full Address.

Dated this ____ day of ____ 20 ____

(Bank Contact Details & E Mail ID is to be provided)

Witness:

1.

Signature

Name

Address

2.

Signature

Name

Address